



SANGGUNIANG PANLALAWIGAN

EXCERPT FROM THE JOURNAL OF THE 66th REGULAR SESSION OF THE 11TH SANGGUNIANG PANLALAWIGAN OF ORIENTAL MINDORO HELD AT THE PEOPLE'S HALL, BATASANG PANLALAWIGAN (BENIGNO S. AQUINO, JR. LEGISLATIVE BUILDING), GOV. IGNACIO ST., BRGY. CAMILMIL, CITY OF CALAPAN, ORIENTAL MINDORO ON DECEMBER 05, 2023

PRESENT:

Hon. Ejay L. Falcon	Vice Governor / Presiding Officer
Hon. C. Voltaire S. Brucal	Member
Hon. Rolando H. Ruga	Member
Hon. Carlito F. Camo	Member
Hon. Alexandra C. Casubuan-Tan	Member
Hon. Jomarc Philip E. Dimapilis	Member
Hon. Farrah Fay C. Ilano-Navarro	Member
Hon. Jean Paulo R. Umali	Member
Hon. Edilberto C. Ilano, Jr.	Member
Hon. Jocelyn U. Neria	Member
Hon. Dennis V. Brondial	ABC President, Ex-Officio Member
Hon. Jhane Andhraei Mhey D. Dolor	SKPF President, Ex-Officio Member
Hon. Ahop R. Agate	IPMR, Ex-Officio Member

ON OFFICIAL BUSINESS:

Hon. Ronalee E. Leachon	PCL President, Ex-Officio Member
-------------------------	----------------------------------

ON VACATION LEAVE

Hon. Judy Ann D. Servando	Member
---------------------------	--------

X-----X

PROVINCIAL ORDINANCE NO. 161-2023

Authors:

Hon. Farrah Fay C. Ilano-Navarro
Hon. Rolando H. Ruga

Co-authors:

Hon. Jomarc Philip E. Dimapilis
Hon. Alexandra C. Casubuan-Tan
Hon. Edilberto C. Ilano, Jr.

AN ORDINANCE GRANTING SERVICE AWARDS AND INCENTIVES TO QUALIFIED BARANGAY APPOINTIVE OFFICIALS AND WORKERS IN THE PROVINCE OF ORIENTAL MINDORO AND PROVIDING FUNDS THEREFOR

WHEREAS, as individuals working in the grassroots, barangay appointive officials and workers are directly involved in the implementation of government programs and the provision of basic services;

WHEREAS, the vital role of barangay appointive officials and workers is often overlooked and unrecognized;

WHEREAS, the Provincial Government of Oriental Mindoro ("PGOM"), acknowledges the dedication and hard work of barangay appointive officials and workers as effective conduit of public services to the people;

DIWATA H. FETILANAN

EJAY L. FALCON

HUMERLITO A. DOLOR, PhD.

NOW THEREFORE, BE IT ORDAINED, AS IT IS HEREBY ORDAINED BY THE SANGGUNIANG PANLALAWIGAN OF ORIENTAL MINDORO, in a session duly assembled, that:

ARTICLE I

POLICIES AND DEFINITION OF TERMS

Section 1. Title. This Ordinance shall be known as the *“An Ordinance granting service awards and incentives to all qualified Barangay Appointive Officials and Workers in the Province of Oriental Mindoro and providing funds therefor.”*

Section 2. Declaration of Principles and Policies. It shall be the policy of the PGOM to assist the barangay appointive officials and workers within its territorial jurisdiction. In view thereof, PGOM commits to recognize the dedication and hard work of qualified barangay appointive officials and workers.

Section 3. Coverage. This Ordinance is enacted to provide for the annual cash incentives and service awards of qualified barangay appointive officials and workers. It shall apply to all the barangays under the territorial jurisdiction of Oriental Mindoro.

Section 4. Definition of Terms. For the purpose of this Ordinance, the terms enumerated hereunder shall be defined as follows:

4.1. **Annual Cash Incentive** – a gratuity monetary incentive awarded to qualified barangay appointive officials and workers, amount of which shall be determined according to their respective lengths of service.

4.2. **Barangay Appointive Officials and Workers** – refer to the Barangay Secretary, Barangay Treasurer, Barangay Health Worker, Barangay Nutrition Scholar, Barangay Tanod, Child Development Worker, and Barangay Tagapamayapa.

4.3. **Barangay Health Worker (BHW)** – refers to a person who has undergone training programs under any accredited government and non-governmental organization, and who voluntarily renders primary health care service in the community or barangay after having been accredited to function as such by the respective Local Health Board, in accordance with the guidelines promulgated by the Department of Health.

4.4. **Barangay Nutrition Scholar (BNS)** – refers to a person who is a barangay-based volunteer worker responsible for delivering nutrition services and other related activities such as community health, backyard food production, environmental sanitation, culture, mental feeding, and family planning to the barangay as defined under Section 2 of Presidential Decree No. 1529, and included in the Masterlist of the National Nutrition Council as certified by the concerned Municipal/City Nutrition Action Officer.

4.5. **Barangay Tanod** – refers to a civilian volunteer whose main task is to maintain peace and order in the barangay. Qualified Barangay Tanods in this Ordinance shall pertain to those duly appointed by the Punong Barangay upon recommendation of the Barangay Peace and Order Council.

4.6. **Barangay Tagapamayapa** – non-elective members of the Lupong Tagapamayapa appointed by the Punong Barangay which comprises the barangay justice system.


DIWATA H. FETIZANAN,


EJAY L. FALCON


HUMEXLITO A. DOLOR, Ph.D.

4.7. **Beneficiaries** – the dependent children and/or the legally married husband or wife of the BNS/BHW.

4.8. **Child Development Worker (CDW)** – formerly known as daycare workers, CDWs are primary responsible for delivering basic social services in the barangay, such as social development, education, and care amongst young children aged three (3) to four (4) years old.

4.9. **Continuous Service** – refers to uninterrupted rendering of service as a CDW, Barangay Tanod, Barangay Health Worker, Barangay Nutrition Scholar, and Tagapamayapa.

4.10. **Death** – loss of life resulting from injury or sickness during the performance of the BNS/BHW's official duty.

4.11. **Permanent Total Disability** – any impairment of mind or body rendering it impossible for the person to pursue or undertake a substantially gainful profession or occupation. It shall also refer to a condition where a person is permanently incapacitated to work.

4.12. **Service Incentive** – a plaque of recognition and a monetary consideration to be determined by the Sangguniang Panlalawigan upon the recommendation of the Provincial Health Board headed by the Provincial Governor, given to individuals who rendered ten (10) years of continuous service as a BHW or BNS, to be counted from the enactment of Provincial Ordinance No. 76-2017, as amended.

4.13. **Special Service Incentive** – a plaque of recognition and a monetary consideration to be determined by the Sangguniang Panlalawigan upon the recommendation of the Provincial Health Board headed by the Provincial Governor, granted to BHWs who rendered twenty-five (25) years of continuous service after the devolution of the Health Sector to the local governments in 1993 and to BNS who rendered twenty-five (25) years of continuous service, to be counted from the enactment of Provincial Ordinance No. 76-2017, as amended.

4.14. **Service Award** – a plaque of recognition and a monetary consideration to be determined by the Sangguniang Panlalawigan upon the recommendation of the Provincial Health Board headed by the Provincial Governor, given to BHWs reaching the age of sixty-five (65) years old and BNS reaching the age of sixty (60) years old and have rendered fifteen (15) years of continuous service, to be counted from the enactment of Provincial Ordinance No. 76-2017, as amended.

CHAPTER II

BENEFITS AND INCENTIVES TO ALL QUALIFIED BARANGAY HEALTH WORKERS (BHWS) AND QUALIFIED BARANGAY NUTRITION SCHOLARS (BNS) AS PROVIDED UNDER PROVINCIAL ORDINANCE NO. 76-2017, AS AMENDED BY PROVINCIAL ORDINANCE NO. 100-2019

Section 5. Grant of Benefits and Incentives to Qualified Barangay Health Workers and Barangay Nutrition Scholars and their respective documentary requirements. The following benefits and incentives may be granted to qualified BHWs and BNS upon the submission of the pertinent documentary requirements enumerated hereunder:

5.1. **Disability Assistance** – Ten Thousand Pesos (PhP10,000.00) shall be granted to any qualified BHW or BNS who incurred loss or impairment of earnings due to an illness resulting in permanent total disability acquired during the performance of his/her duty as a BHW/BNS.

Said qualified BHW/BNS shall present a Certificate issued by the City/Municipal Health Office (C/MHO) attesting and justifying his/her entitlement to the disability benefit assistance.


DIWATA H. FETIZANAN


EJAY L. FALCON


HUMERLITO A. DOLOR, Ph.D.

5.2. Death and Burial Benefit – Ten Thousand Pesos (PhP10,000.00) granted to the beneficiary/ies of a qualified BHW/BNS who died in the performance of his/her respective duty as a BHW/BNS.

To avail the death and burial benefit, the beneficiary shall submit the Death Certificate of the BHW/BNS and a Certificate issued by the C/MHO attesting and justifying the entitlement of the BHW/BNS to the death and burial benefit.

5.3. Incentives

5.3.1. The following incentives shall be granted to entitled BHW and BNS:

5.3.1.1. **Service Incentive** – a plaque of recognition and a one-time financial assistance amounting to Ten Thousand Pesos (PhP10,000.00) shall be awarded to individuals who rendered ten (10) years of continuous service as a BHWs or BNS from the enactment of Provincial Ordinance No. 76-2017, as amended.

A qualified BHW or BNS may only receive the Service Incentive once. To avail this incentive, qualified BHWs shall submit a Certificate from the C/MHO attesting to their ten (10) years continuous service. Qualified BNS shall secure said Certificate from the City/Municipal Nutrition Action Officer (C/MNAO).

5.3.1.2. **Special Service Incentive** – a plaque of recognition and Five Thousand Pesos (PhP5,000.00) shall be granted to BHWs who rendered twenty-five (25) years of continuous service after the devotion of the Health Sector to the local governments in 1993 and to BNS who rendered twenty-five (25) years of continuous service from the enactment of Provincial Ordinance No. 76-2017, as amended.

The qualified BHWs shall secure a Certification from the C/MHO attesting to their entitlement to this benefit. On the other hand, qualified BNS shall secure their Certification from the C/MNAO.

5.3.1.3. **Service Award Incentive** – a plaque of recognition and Five Thousand Pesos (PhP5,000.00) awarded to BHWs reaching the age of sixty-five (65) years old and BNS reaching the age of sixty (60) years old and have rendered fifteen (15) years of continuous service, to be counted from the enactment of Provincial Ordinance No. 76-2017, as amended.

For this purpose, every City/Municipal Federation of BHW and BNS shall maintain the service record/s of all the BHW and BNS within their respective areas of jurisdiction.

5.3.1.4. **Year-End Cash Incentive** – One Thousand Two Hundred Pesos (PhP1,200.00) shall be given to all BHWs and BNS who have rendered at least two (2) years of continuous service by the 1st day of December of the financial year.

To be entitled for the Year-End Cash Incentive, qualified BHWs or BNS shall submit Certifications from the C/MHO or C/MNAO and their respective Barangay Chairperson, attesting their eligibility to the incentive.

5.3.2. The award of the Special Service Incentive, Service Award Incentive, and the Year-End Cash Incentive shall not be exclusive. A qualified BHW or BNS may receive the Special Service Incentive, Service Award Incentive, and the Year-End Cash Incentive in the same period/year, provided that he/she possess the above-required period of service and qualifications.

DIWATA H. FETIZANAN

~ EJAY L. FALCON

HUMERLITO A. DOLOR, PhD.

Section 6. Submission of Documentary Requirements and Procedures. All applications for the benefits and incentives under Section 5 of this Ordinance shall be submitted to the Provincial Health Office (PHO).

6.1. The application shall include the corresponding documentary requirements mentioned in the preceding Section and the following documents:

6.1.1. Endorsement from the C/MHO for the applications of BHWs and C/MNAO for the applications of BNS;

6.1.2. Birth/Death Certificate of the applicant;

6.1.3. Service record issued by the C/MHO for BHWs and C/MNAO for BNS, certifying the length of service he/she rendered;

6.1.4. Other certificate/documents as may be required by the PHO.

6.2. All applications must be submitted by the BHW/BNS/Beneficiary within six (6) months of his/her entitlement to the benefit or incentive.

CHAPTER III

GRANT OF ANNUAL CASH INCENTIVE TO BARANGAY TANODS, AS PROVIDED UNDER PROVINCIAL ORDINANCE NO. 136-2022

Section 7. Annual Cash Incentives of Qualified Barangay Tanods – All Barangay Tanods, who have rendered continuous service of at least two (2) years by December 1st of the financial year when the incentive will be granted, shall receive the annual cash incentive which shall be determined based on their length of service, to wit:

7.1. **Two (2) to Four (4) years** – One Thousand Pesos (PhP1,000.00)

7.2. **Five (5) to Nine (9) years** – One Thousand Five Hundred Pesos (PhP1,500.00)

7.3. **Ten (10) to Nineteen (19) years** – Two Thousand Pesos (PhP2,000.00)

7.4. **Twenty (20) years and above** – Two Thousand Five Hundred Pesos (PhP2,500.00).

Section 8. Qualification. To qualify for the annual cash incentive, the barangay tanod shall be included in the Department of the Interior and Local Government (DILG) Master list of Barangay Tanod.

He/She shall also submit an appointment issued and signed by the Punong Barangay, and attested by the Barangay Secretary. Applications for the annual cash incentive for Barangay Tanods shall include the service record of the barangay tanod, their respective appointment documents, oath of office, and other corresponding documentary requirements which shall attest to their length of service. Said documentary requirements shall also include an endorsement from the Punong Barangay.

Section 9. Submission of Documentary Requirements and Procedures. All applications for the annual cash incentive under this Chapter shall be submitted to the Governor's Office.

All applications for the annual cash incentive must be submitted by the barangay tanod within six (6) months of his/her entitlement to the annual cash incentive.

DIWATA H. FETIZANAN

EJAY L. FALCON

HUMERLITO A. DOLOR, Ph.D.

CHAPTER IV

GRANT OF ANNUAL CASH INCENTIVE TO BARANGAY TAGAPAMAYAPA, AS PROVIDED UNDER PROVINCIAL ORDINANCE NO. 136-2022

Section 10. Annual Cash Incentives of Qualified Barangay Tagapamayapa. All Barangay Tagapamayapa who have been in the service for at least two (2) years by December 1st of the financial year when the incentive will be granted shall receive the annual cash incentive which shall be determined based on their length of service, to wit:

- 10.1. **Two (2) to Four (4) years** – One Thousand Pesos (PhP1,000.00)
- 10.2. **Five (5) to Nine (9) years** – One Thousand Five Hundred Pesos (PhP1,500.00)
- 10.3. **Ten (10) to Nineteen (19) years** – Two Thousand Pesos (PhP2,000.00)
- 10.4. **Twenty (20) years and above** – Two Thousand Five Hundred Pesos (PhP2,500)

Section 11. Submission of Documentary Requirements and Procedures. All applications for the annual cash incentive under Section 10 of this Ordinance shall be submitted to the Governor's Office. He/She shall submit an appointment issued and signed by the Punong Barangay, and attested by the Barangay Secretary.

Applications for the annual cash incentive for Barangay Tagapamayapa shall include their oath of office and other corresponding documentary requirements which shall attest to their length of service. Said documentary requirements shall also include an endorsement from the Punong Barangay.

All applications for the annual cash incentive must be submitted by the Barangay Tagapamayapa within six (6) months of his/her entitlement to the annual cash incentive.

CHAPTER V

GRANT OF ANNUAL INCENTIVE TO CHILD DEVELOPMENT WORKERS

Section 12. Annual Cash Incentive of Qualified Child Development Workers (CDWs). CDWs, who have rendered continuous service of at least two (2) years by December 1st of the financial year when the incentive will be granted, shall receive the annual cash incentive which shall be determined based on their length of service, to wit:

- 12.1. **Two (2) to Four (4) years** – One Thousand Pesos (PhP1,000.00)
- 12.2. **Five (5) to Nine (9) years** – One Thousand Five Hundred Pesos (PhP1,500.00)
- 12.3. **Ten (10) to Nineteen (19) years** – Two Thousand Pesos (PhP2,000.00)
- 12.4. **Twenty (20) years and above** – Two Thousand Five Hundred Pesos (PhP2,500.00)

Section 13. Qualification. To qualify for the annual cash incentive, the CDW shall be included in the Master List of CDWs consolidated by their respective City/Municipal Social Welfare and Development Office.

DIWATA H. FETIZANAN

EJAY L. FALCON

HUMERLITO A. DOLOR, P.D.

Section 14. Submission of Documentary Requirements and Procedures. All applications for the annual cash incentive under this Chapter shall be submitted to the Provincial Social Welfare and Development Office (PSWDO).

Applications for the annual cash incentive of CDWs shall be appended with a Certification that they are included in the master list of CDWs consolidated by the City/Municipal Social Welfare and Development Office. Said Certification shall indicate their length of service as a CDW.

All applications for the annual cash incentive must be submitted by the qualified CDW within six (6) months of his/her entitlement to the annual cash incentive.

CHAPTER VI

GRANT OF ANNUAL CASH INCENTIVE TO BARANGAY SECRETARY AND TREASURER

Section 15. Annual Cash Incentives of Qualified Barangay Secretary and Treasurer. All Barangay Secretaries and Treasurers, who have rendered continuous service of at least two (2) years by December 1st of the financial year when the incentive will be granted, shall receive the annual cash incentive which shall be determined based on their length of service, to wit:

15.1. **Two (2) to Four (4) years** – One Thousand Pesos (PhP1,000.00)

15.2. **Five (5) to Nine (9) years** – One Thousand Five Hundred Pesos (PhP1,500.00)

15.3. **Ten (10) to Nineteen (19) years** – Two Thousand Pesos (PhP2,000.00)

15.4. **Twenty (20) years and above** – Two Thousand Five Hundred Pesos (PhP2,500.00)

Section 16. Submission of Documentary Requirements and Procedures. All applications for the annual cash incentive under this Chapter shall be submitted to the Governor's Office. He/She shall submit an appointment issued and signed by the Punong Barangay.

Applications for the annual cash incentive under this Chapter shall include a copy of the qualified barangay secretary or treasurer's oath of office and other corresponding documentary requirements which shall attest to their length of service. Said documentary requirements shall also include an endorsement from the Punong Barangay.

All applications for the annual cash incentive must be submitted by the barangay secretaries and treasurers within six (6) months of his/her entitlement to the incentive.

CHAPTER VII

MISCELLANEOUS PROVISIONS

Section 17. Period of the Incentive's Grant. The incentives and awards stipulated in this Ordinance shall be granted before the end of every financial year.

Section 18. Appropriations. For FY 2023, funds necessary for the implementation of this ordinance shall be charged against existing appropriations of respective PGOM offices, authorized under FY 2023 Annual and Supplemental Budgets, intended for the grant of awards and incentives for barangay appointive officials and workers. Thereafter, funds for the effective and continuous implementation of this Ordinance shall be appropriated in the PGOM's succeeding Annual and Supplemental Budgets.


DIWATA H. FETIZANAN


EJAY L. FALCON


HUMERLITO A. DOLOR, Ph.D.

Section 19. Implementing Rules and Regulations. The concerned PGOM Departments implementing this Ordinance shall jointly formulate the necessary implementing rules and regulations for the effective implementation of this Ordinance.

Section 20. Transitory Provision. The abovementioned qualifications and required length of service of qualified barangay appointive officials and workers for the Incentives mentioned in Chapters II, III, IV, V, and VI of this Ordinance shall take effect on Financial Year (FY) 2024.

For the FY 2023, barangay appointive officials and workers who have rendered at least one (1) year of service as a Barangay Secretary, Barangay Treasurer, Barangay Health Worker, Barangay Nutrition Scholar, Barangay Tanod, Child Development Worker, and Barangay Tagapamayapa shall be entitled to the annual cash incentives enumerated under Chapters II, III, IV, V, and VI of this Ordinance, subject to the submission of the pertinent documentary requirements mentioned in the preceding Chapters.

Section 21. Repealing Clause. Issuances inconsistent or contrary to the provisions of this Ordinance are hereby rescinded, modified or amended accordingly.

Section 22. Separability Clause. If any portion or provision of this Ordinance is declared unconstitutional, unauthorized, or rendered invalid by any court of law or competent authority, other parts thereof which are not affected shall continue to remain effective and in full force.

Section 23. Effectivity. This Ordinance shall take effect immediately after its approval.

On motion of Board Member Rolando H. Ruga, seconded by Board Members Jhane Andhraei Mhey D. Dolor, Jean Paulo R. Umali, Alexandra C. Casubuan-Tan, Jomarc Philip E. Dimapilis, Farrah Fay C. Ilano-Navarro, Dennis V. Brondial, Carlito F. Camo, Edilberto C. Ilano, Jr., Jocelyn U. Neria and Ahop R. Agate, there being no objection, this Ordinance was... ENACTED.

Certified correct:


DIWATA H. PETIZANAN
Secretary to the
Sangguniang Panlalawigan

Attested by:


EJAY L. FALCON
Vice Governor / Presiding Officer

Approved:


HUMERLITO A. DOLOR, Ph.D.
Provincial Governor

Date: Dec. 21, 2023