



## SANGGUNIANG PANLALAWIGAN

EXCERPT FROM THE JOURNAL OF THE 132<sup>nd</sup> REGULAR SESSION OF THE 11<sup>TH</sup> SANGGUNIANG PANLALAWIGAN OF ORIENTAL MINDORO HELD AT THE COMMITTEE BOARDROOM, BATASANG PANLALAWIGAN (BENIGNO S. AQUINO, JR. LEGISLATIVE BUILDING), BRGY. CAMILMIL, CALAPAN CITY, ORIENTAL MINDORO, ON MAY 26, 2025

### PRESENT:

Hon. C. Voltaire S. Brucal	Acting Vice Governor / Temporary Presiding Officer
Hon. Rolando H. Ruga	Member
Hon. Alexandra C. Casubuan-Tan	Member
Hon. Judy Ann D. Servando	Member
Hon. Jomarc Philip E. Dimapilis	Member
Hon. Farrah Fay C. Ilano-Navarro	Member
Hon. Jean Paulo R. Umali	Member
Hon. Edilberto C. Ilano, Jr.	Member
Hon. Jocelyn U. Neria	Member
Hon. Ronalee E. Leachon	PCL President, Ex-Officio Member
Hon. Ahop R. Agate	IPMR, Ex-Officio Member
Hon. Jhane Andhraei Mhey D. Dolor	SKPF President, Ex-Officio Member

### ON LEAVE:

Hon. Ejay L. Falcon	Vice Governor / Presiding Officer
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### ABSENT:

Hon. Carlito F. Camo	Member
Hon. Ralph Jonnel D. Recto	Liga ng mga Barangay President – Ex-Officio Member

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### PROVINCIAL ORDINANCE NO. 190-2025

#### Sponsor:

Hon. Farrah Fay C. Ilano-Navarro  
Hon. Rolando H. Ruga  
Hon. Jomarc Philip E. Dimapilis  
Hon. Alexandra C. Casubuan-Tan  
Hon. Judy Ann D. Servando  
Hon. Jhane Andhraei Mhey D. Dolor  
Hon. Jean Paulo R. Umali

AN ORDINANCE AMENDING SECTIONS 4.2, 4.3, AND 4.4 OF PROVINCIAL ORDINANCE NO. 134-2022 TITLED “PROVINCIAL ORDINANCE CREATING THE ORIENTAL MINDORO PROVINCIAL TOURISM OFFICE, DEFINING THE QUALIFICATIONS, POWERS AND DUTIES OF THE PROVINCIAL TOURISM OFFICER AND APPROPRIATING FUNDS THEREFOR AND FOR OTHER PURPOSES”

**WHEREAS**, Provincial Ordinance No. 134-2022, entitled “Provincial Ordinance Creating the Oriental Mindoro Provincial Tourism Office, Defining the Qualifications, Powers and Duties of the Provincial Tourism Officer and Appropriating Funds Therefor and for Other Purposes”, was enacted on June 15, 2022, and subsequently lapsed into law and deemed approved by virtue of Section 54 of the Local Government Code of 1991, which provides that an ordinance shall be considered approved if the local chief executive fails to act on it within the prescribed period;

**WHEREAS**, there is a pressing need to amend certain provisions of Provincial Ordinance No. 134-2022 in order to align its organizational structure and staffing pattern with the manpower

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requirements necessary for the effective planning, implementation, and management of the Tourism Legacy Projects under the current administration, which include, among others, the Puerto Galera Cruise Port Project; the Development of the Boardwalk and Shore Exposure Circuit; the Tourist Rest Area and Souvenir Stops (TRASS); the Naujan Lake Tourism Esplanade; the Development of the Naujan Lake Tourism Circuit; the Bike Lane Project; and the Naujan Bibingka Food Center;

**WHEREAS**, there is a need to integrate and harmonize the human resource requirements stipulated in Section 6 of Provincial Ordinance No. 172-2024, approved on September 10, 2024, entitled "*An ordinance Establishing the Tourist Rest Area and Souvenir Stop (TRASS) Project of the Provincial Government of Oriental Mindoro, Designating Its Locations, Defining Its Functions, and Appropriating Funds for Its Operations*", in order to ensure consistency, efficiency, and coordination in the staffing and operational framework of the Oriental Mindoro Provincial Tourism Office, particularly in support of the TRASS initiative and its long-term sustainability as part of the province's strategic tourism infrastructure;

**NOW THEREFORE, BE IT ORDAINED, AS IT IS HEREBY ORDAINED BY THE SANGGUNIAN PANLALAWIGAN OF ORIENTAL MINDORO**, in a session duly assembled, that:

**Section 1. Title.** This ordinance shall be titled as "An ordinance amending Sections 4.2, 4.3, and 4.4 of Provincial Ordinance No. 134-2022 titled "Provincial ordinance creating the Oriental Mindoro Provincial Tourism Office, defining the qualifications, powers and duties of the Provincial Tourism Officer and appropriating funds therefor and for other purposes".

**Section 2. Amendatory Provisions.**

**2.1.** Section 4.2 of Provincial Ordinance No. 134-2022 is hereby amended to read as follows:

**4.2. TOURISM DEVELOPMENT PLANNING AND COORDINATION DIVISION.** *The TDPCD shall take charge of the development and implementation of projects that enhances tourist sites, facilities, and services through standards and accreditation campaigns, trainings and manpower development programs, and institutionalization of community participation and private sector cooperation in tourism projects. It shall be divided into three (3) sections, specially: (a) Product Development Services Section which shall develop new tourism products and investment opportunities designed to enhance tourist sites and facilities, conduct on-site assessment and evaluation on the newly-identified tourism sites and products, supervise and monitor accreditation and institutional development activities of the tourism stakeholders, and shall provide assistance to LGUs in the development, enhancement and expansion of their tourism products; (b) Technical Support and Standards Services Section which shall be in-charge primarily with the tourism-related technical data such as but not limited to tourism statistics, tourism survey, involvement in the formulation of various provincial master plans and development of gender and development-related trainings for community based tourism, conduct research for tourism situationer of the province, provide support services in the areas of policy formulation and evaluation: formulation, updating and monitoring of the provincial tourism master plan; and coordinate intra-government, local community, and the industry; and (c) Product Monitoring and Evaluation Section which shall be responsible for the systematic planning, monitoring, and assessment of the Tourism Legacy Projects of the Provincial Government of Oriental Mindoro, which include, among others, the Puerto Galera Cruise Port Project, the Development of the Boardwalk and Shore Exposure Circuit, the Tourist Rest Area and Souvenir Stops (TRASS), the Naujan Lake Tourism Esplanade, the Development of the Naujan Lake Tourism Circuit, the Bike Lane Project, and the Naujan Bibingka Food Center. This Section shall develop and apply performance indicators and benchmarks to measure project effectiveness, conduct regular field monitoring and data collection, prepare periodic evaluation reports, and coordinate with implementing agencies and stakeholders to ensure project alignment with provincial tourism goals. It shall also recommend policy or operational adjustments based on evaluation results, maintain in centralized monitoring database, and*

  
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ensure that projects are implemented efficiently, sustainably, and in accordance with the long-term vision for inclusive and impactful tourism development in Oriental Mindoro.

4.2.1. The TDPCD shall be composed of the following enumerated personnel, with the corresponding salary grades stated below, who possessed with the necessary qualifications and mandated to perform the functions provided by existing Civil Service rules, requirements and regulations:

4.2.1.1. Division Head: Supervising Tourism Operations Officer-SG 22

4.2.1.2. Senior Tourism Operations Officer-SG 18 (to be abolished once vacated)

4.2.1.3. Product Development Services Section

- i. Tourism Operations Officer II – SG 15
- ii. Tourism Operations Officer I – SG 11
- iii. Tourism Operations Assistant – SG 7

4.2.1.4. Technical Support and Standards Services Section

- i. Tourism Operations Officer I – SG 11
- ii. Tourism Operations Assistant – SG 7
- iii. Tourism Operations Assistant – SG 7

4.2.1.5. Product Monitoring and Evaluation Section

- i. Tourism Operations Officer I – SG 11
- ii. Tourism Operations Assistant – SG 7
- iii. Tourism Operations Assistant – SG 7

2.2. Section 4.3 of Provincial Ordinance No. 134-2022 is hereby amended to read as follows:

4.3. **TOURISM PUBLIC AFFAIRS DIVISION.** The TPAD shall primarily conduct programs and activities to promote and Oriental Mindoro as a premiere tourist destination both domestically and internationally. This Division is divided into three (3) sections, specifically: (a) Marketing and Promotions Services Section, which shall prepare and implement the integrated marketing and promotions plan through information dissemination campaigns, public relations, and social media marketing; conduct familiarization programs for local and international tourists and media practitioners, private sector and other influential individuals to create awareness, goodwill and publicity of the province; (b) Tourist Assistance Services Section which shall ensure the development and enhancement of various strategic tourism sites in the province, including Tourist Assistance Centers of Tourist Rest Areas and Souvenir Stops (TRASS) and man provincial government-owned tourist assistance centers; and (c) Community Events Services Section which shall be in charge of staging various tourism-related event such as product audits, familiarization tours, field visits and other engagement activities and work with the Cultural Affairs Division for the staging of various festivals and cultural events in the province.

4.3.1. The TPAD shall be composed of the following enumerated personnel, with the corresponding salary grades stated below, who possessed with the necessary qualifications and mandated to perform the functions provided by existing Civil Service rules, requirements and regulations:

4.3.1.1. Division Head: Supervising Tourism Operations Officer-SG 22

4.3.1.2. Marketing and Promotions Services Section

- i. Tourism Operations Officer II – SG 15
- ii. Tourism Operations Assistant – SG 7
- iii. Administrative Assistant I (Photographer II) – SG 7

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4.3.1.3. *Tourist Assistance Services Section*

- i. *Tourism Operations Officer I – SG 11*
- ii. *Tourist Receptionist I – SG 8*
- iii. *Tourist Receptionist I – SG 8*
- iv. *Tourism Operations Assistant – SG 7*
- v. *Tourism Operations Assistant – SG 7*

4.3.1.4. *Community Events Services Section*

- i. *Tourism Operations Officer I – SG 11*
- ii. *Tourism Operations Assistant – SG 7*
- iii. *Photographer I – SG 5*

2.3. Section 4.4 of Provincial Ordinance No. 134-2022 is hereby amended to read as follows:

4.4. *Cultural Affairs Division. The CAD shall be responsible for consolidating plans and programs that promote cultural heritage, growth and preservation; developing and implementing cultural dissemination campaigns; conducting research on and organizes special events and implements special projects that promote Oriental Mindoro heritage; preserving the province's heritage in a museum and provides technical assistance to artists, cultural workers, and organizations. It shall be manned by two (2) sections, specifically (a) Cultural Heritage Section which shall be responsible for the preservation, promotion, and development of the rich cultural, historical, and artistic heritage of Oriental Mindoro; collaborate with local communities, cultural bearers, academic institutions, and relevant agencies to ensure the protection and transmission of cultural heritage to future generations; and design and implement programs, exhibits and events that celebrate and raise awareness of the province's unique cultural identity, while integrating cultural heritage into tourism initiatives to foster pride, inclusivity, and sustainable development ; and (b) Parks and Museums Management Section Gobernador, Oriental Mindoro Heritage Museum, Oriental Mindoro Heritage and Cultural Center, and other parks and landmarks, monuments, historical site, and designated properties of the Provincial Government that may be developed in the future.*

4.4.1. *The CAD shall be composed of the following enumerated personnel, with the corresponding salary grades stated below, who possessed with the necessary qualifications and mandated to perform the functions provided by existing Civil Service rules, requirements and regulations;*

4.4.1.1. Division Head: Supervising Tourism Operations Officer – SG 22 (change of position title from Curator I)

4.4.1.2. Cultural Heritage Section (change of Section name)

- i. *Tourism Operations Officer I – SG 11*
- ii. *Tourism Operations Assistant – SG 7*
- iii. *Photographer I -SG 5*

4.4.1.3. Parks and Museums Management Section (change of Section name)

- i. *Museum Researcher II – SG 14*
- ii. *Museum Technician II – SG 8*
- iii. *Tourism Operations Assistant – SG 7 (change/downgrade to Museum Technician II – SG 8)*
- iv. *Tourism Operations Assistant – SG 7*
- v. *Museum Technician I – SG 6*

**Section 3. Repealing Clause.** All ordinances and administrative regulations or part thereof which are inconsistent with any provisions of this Ordinance, are hereby repealed or modified accordingly.

  
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**Section 4. Separability Clause.** If, for any reason or reasons, any part of or provision of this Ordinance shall be declared invalid or unconstitutional, other parts or provisions hereof which are not affected thereby shall continue to be in full force and effect.


**Section 5. Effectivity Clause.** This Ordinance shall take effect fifteen (15) days upon posting or after completion of its publication in a newspaper of general circulation in the Province of Oriental Mindoro.

On motion of Board Member Rolando H. Ruga, seconded by Board Members Jomarc Philip E. Dimapilis, Farrah Fay C. Ilano-Navarro, Jhane Andhraei Mhey D. Dolor, Alexandra C. Casubuan-Tan, Judy Ann D. Servando, Ahop R. Agate, Jean Paulo R. Umali, Ronalee E. Leachon and Jocelyn U. Neria, this Ordinance was... ENACTED.

Certified correct:

  
**DIWATA H. FETIZANAN**  
Secretary to the  
Sangguniang Panlalawigan

Attested by:

  
**C. VOLTAIRE S. BRUCAL**  
Acting Vice Governor /  
Temporary Presiding Officer

Approved by:

  
**EJAY L. FALCON**  
Acting Provincial Governor

Date: June 05, 2025